

LAKESIDE SADDLE & DRIVING CLUB



REQUEST FOR USE

The party/organization named below hereby submits the following request for an estimate of cost for the use of the Lakeside Saddle & Driving Club facilities (hereinafter referred to as "Facility") on the date(s) indicated:

Name of Requesting Party/Organization:		
Mailing Address:		
Contact Person:	Telephone Number:	Cell Phone Number:
Date(s) of Event:	Type of Event:	Number of Participants Expected:
Requesting Party/Organization's Liability Insurance Carrier:	Address and Phone Number of Agent:	Types and Amounts of Coverage:

Please indicate which arenas would be needed for the event:

General Use Arena _____	Driving/Reining Arena _____
Cutting Arena _____	Dressage Arena _____
Powder River _____	Square Arena _____
Round Pen _____	Lunging Ring _____

Please indicate which additional equipment and/or services are to be included as a part of the contract for use of the facilities:

	Yes	No
1. Will arena need to be tractored during event?	_____	_____
2. Number of times tractoring will be required: _____		
3. Will arena need watering during event?	_____	_____
4. Number of times watering will be required: _____		
5. Number of loads of water required each time: _____		
6. Is Facility to provide jumps/obstacles for the event?	_____	_____
7. Will set up be required the day before the event?	_____	_____
8. Will audio equipment be required for the event?	_____	_____
9. Depending on the number of participants expected one or more additional portable restrooms may be required. Is Facility to arrange for additional restroom(s)?	_____	_____
10. Is Facility to provide parking attendant?	_____	_____
11. Is Facility to provide clean-up service?	_____	_____

- 12. Will a food service vehicle be on location? _____
- 13. If so, will electrical equipment be required? _____
- 14. Will merchant exhibitors be on premises? _____
- 15. Will horses need to be boarded on premises? _____
- 16. Is Facility to arrange for portable stabling? _____
- 17. Is Facility to arrange for feed and shavings? _____
- 18. Is Facility to arrange for overnight security for stabled horses? _____
- 19. Is Facility to arrange for dumpster for trash and manure removal? _____

Additional equipment or services needed for requesting party:

Name of person in charge on date of event: _____

The undersigned requesting party understands that this is a request for an estimate for cost for the use of the facility only and not a contract between the requesting party and Lakeside Saddle & Driving Club. The dates requested will not be reserved for requesting party until a contract is entered into and a deposit is received by the facility.

Date: _____

Signature of Requesting Party

Please mail, fax or email completed form to:

Michele Woods
 Lakeside Saddle & Driving Club
 13036 Willow Road
 Lakeside, CA 92040
 Phone: (619) 443-2503
 Fax: (619) 443-3175
 Email: Michele@joanembury.com